

## VIDEO CONFERENCING OPTIONS OVERVIEW

Haas Media Services recommends two capable and convenient video conferencing options:

### **Google Hangouts Meet**



**Ideal for:** interviews, staff meetings, office hours, study groups.

**Notable features:** up to 50 participants, audio & video, content sharing, meet with people outside of UCB, integrated with bCal, phone dial-in (new for Spring '18).

**Notable limitations:** no built-in recording feature.

**Other benefits:** easy to learn and use, no wait for account setup, minimal installation or configuration needed, one click addition to a Google calendar event, free to students, faculty and staff at Berkeley.

### **Zoom Meeting**



**Ideal for:** large online meetings, webinars, online classes and review sessions.

**Notable features:** up to 100 participants, recording, telephone dial-in, pre-register attendees, polling, breakout rooms.

**Notable limitations:** The free Zoom Basic account has a 40 minute time limit as well as other restrictions. If you need over 25 participants, or any of the other unique Zoom features, [contact us](#) to get your Zoom Pro account (Please plan ahead, as we are **currently experiencing up to a 3-week turnaround** for Zoom Pro activation).

**Other benefits:** full-featured video conference solution.

*Have additional questions or upcoming video conferencing needs?  
Please contact [resi@haas.berkeley.edu](mailto:resi@haas.berkeley.edu).*

**Feature Comparison Chart - Meet vs. Zoom:**

<https://technology.berkeley.edu/video-conferencing>

**More Information on Google Hangouts Meet:**

<https://bconnected.berkeley.edu/collaboration-services/google/hangouts-meet>

**More Information on Zoom Meeting:** <https://berkeley.zoom.us/>